

Savitribai Phule Pune University
(Formerly University of Pune)



Finance & Accounts Department
(An ISO 9001:2008 Unit)

Circular

Subject: Training Programme on Goods & Services Tax (GST).

The implementation of Goods & Services Tax (GST) is proposed from 1st July, 2017 all over India. In this regard training programme is arranged as per details below:

Date : 12th June, 2017
Time : 3 p.m.
Venue : M.B.A. Department Auditorium, SPPU.

Training will be conducted by the Professional person from the field.

Following staff members of the Savitribai Phule Pune University are hereby requested to attend the training programme.

- a) One or Two administrative staff from the Teaching Department, who are involved in the purchase procedure i.e. store keeper, etc.
- b) One administrative staff each from all the Non-Teaching Sections (i.e. Administration, External, Examination, General, Development, P.G., etc.) who are involved in the purchase related activities.
- c) All the Staff members of Centralized & Decentralized Finance Units.

Head/Director/Co-ordinator of the University Departments & In-charge of the Non-Teaching /Administrative Sections are requested to depute suitable person/s for the said training programme from their respective Department/Section, who are looking after the purchase related activities.

Ref. : FAO/2017-18/483
Date : 10 /06/2017

CA (Dr.) Vidya Gargote
I/C Finance & Accounts Officer

To,

1. Head of University Departments, SPPU.
2. All the In-Charge, Administrative Sections.
3. All the Staff members of Decentralized & Centralized Finance Units, SPPU.